



Fort Street High School School Parents & Citizens Association Minutes of General Meeting

Chair: Caroline Aow
Date: Wednesday 11th September 2024
Time: 7:30pm
Venue: Onsite and Zoom
Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Caroline Aow – President

Attendance

Elizabeth Kenyon, Malcolm Groves, Juliette McMurray, Tania Koit, Hung Ngo, Divyan Gnanasivam, Emma Pearce, Caroline Aow, Beatrice Shimada, Frederick Meunier

Note that there are significant challenges with electronic meetings in gathering full names of attendees. As most are not members, there is no expected impact to voting.

Apologies

None



General Meeting Agenda

- 1 **President's welcome** – Caroline Aow
- 2 **Student Representative Council Report** – Beatrice Shimada, Divyan Gnanasivam
- 3 **Secretary's Report** – Malcolm Groves
 - 3.1 Apologies
 - 3.2 Declaration of Interests
 - 3.3 Table minutes from last meeting
 - 3.4 Correspondence
 - 3.5 Action Item Updates from last meeting
- 4 **Principal's Report** – Juliette McMurray
- 5 **Treasurer's Report** – Hung Ngo
- 6 **IMP Report** - Tania Koit
- 7 **Fort Fest Update** - Fort Fest Committee
- 8 **General Business**
 - 8.1 **Preparations for Incoming Year 7's** - Elizabeth Kenyon
eg. setting up WhatsApp/WeChat/etc groups, P&C presence at orientation day, etc
 - 8.2 **Acknowledgement of Teacher Activities / Achievements**
- 9 **Membership Administration**
- 10 **Next Meeting** – AGM & GM – Wednesday 13th November, 2024 (Onsite and Online)



General Meeting Minutes

1. President’s welcome – Caroline Aow

- Caroline welcomed all attendees and outlined the meeting.

2. Student Representative Council Report – Beatrice Shimada, Divyan Gnanasivam

- **Term Recap:** This meeting marks the end of the SRC term. Beatrice and Divyan expressed their gratitude to the P&C for their support throughout the year, mentioning the success of events like the Future Leaders Conference.
- **Elections:** New SRC executives were elected recently.

3. Secretary's Report - Malcolm Groves

- Apologies - Kirrily Druery, might be late or unable to attend.
- Declaration of Interests
 - o No interests or conflicts raised
- Table minutes from last meeting

Motion	That the minutes from the previous meeting, 2024-8-14, be accepted as a true record.
Mover	Malcolm Groves
Seconder	Juliette McMurray
Result	Passed

- Correspondence
 - o None
- Motions moved since last meeting
 - o None

4. Principal’s Report – Juliette McMurray

- **HSC Showcases:** The HSC English, Visual Arts, and Music showcases were a great success, highlighting the exceptional talent of students.
- **Japanese Student Visit:** Sister school from Tokyo visited, and students stayed with local families.



- **Staff Recognition Week:** Acknowledgment of the amazing contributions from non-teaching staff, including office staff, library staff, and technicians.
- **Reconciliation Plan Meeting:** A voluntary meeting was held to discuss reconciliation at the school, with a strong turnout of staff and students.
- **24-Hour Row for Mental Health:** The event was highly successful, with huge participation from staff, including late-night shifts.
- **SRC Elections:** A new SRC voting system was proposed, but reverted to the traditional method due to issues. A special thanks to Bambul Shakibaei for working through the results.
- **Asbestos Issue in the Valley:** The Department of Education covered the affected area temporarily with synthetic grass ahead of Fort Fest and will do more permanent remediation post-event.
- **Timetabling Issues:** Due to staffing constraints, especially with the extension of maths classes, the school is working through some challenges in the upcoming year's timetable.
- **Technology Update:** The school is preparing for the Department of Education's rollout of Windows 11, which will render 146 devices obsolete. The Fort Street Foundation will fund the replacement of these devices.
- **Australian Story Filming:** The ABC will film a segment featuring Secretary of Education Murat Dizdar (a Fortian) at Fort Street next week.
- **Upcoming Events:** Year 11 final prelim exams, Year 12 graduation, and celebrations are ongoing.

5. Treasurer's Report – Hung Ngo

- Healthy balance in accounts.
 - P&C Account \$28,245
 - Uniform Shop Account \$111,028
 - IMP Account \$110,940
 - Term Deposit 1 \$80,512
 - Term Deposit 2 \$85,163
- Term Deposits rollover in June and December

6. IMP Report - Tania Koit

- **Preparation for Fort Fest:** Tight schedules for performances are being managed, and students are working hard on changeovers between sets.
- **Capital Spending:** The IMP has purchased two trumpets and is awaiting a third.
- **Piano Trolleys:** Trolleys have been purchased and fitted, making it easier to move pianos and extending their life.



7. Fort Fest Update - Fort Fest Committee

- **Event Preparation:** Fort Fest is next week, and the final push for organisation is underway. Silent auctions have already raised \$1,400, with \$7,000 worth of items available.
- **Volunteer Numbers:** 127 volunteers have signed up, but more are needed.
- **Donation Days:** Second-hand books and games are being collected for sale.
- **Wilkins Public School Collaboration:** They are lending equipment and selling leftover drinks at a discounted rate.

8. General Business

1. Preparations for Incoming Year 7's - Elizabeth Kenyon

- There was discussion about welcoming incoming Year 7s and their families to the school, including possible morning tea events to make it easier for families to participate.
- Kirrily will set up a WhatsApp group for incoming Year 7 Parents/Carers, but we are looking for a current Year 7 parent to help with WeChat.
- P&C Presence: P&C will continue to have a presence during orientation and first-year events to encourage engagement from new families.

2. Acknowledgement of Teacher Activities / Achievements

- David Latimer: acknowledged for being an excellent and supportive year coordinator.
- Rebecca Cameron: Recognised for her contributions as relieving principal and her work with the Fort Fest organisation.

7. Membership Administration

- **Current Membership:** 17 financial members.
- Please see the P&C website for more information on roles, contacts and joining.

8. Next Meeting – AGM/GM – Wednesday 13th November, 2024 (Onsite and Online)

Meeting closed at 8:30pm