



## Fort Street High School School Parents & Citizens Association Minutes of General Meeting

**Chair:** Caroline Aow  
**Date:** Wednesday 13th March 2024  
**Time:** 7:30pm  
**Venue:** Zoom  
**Re:** General Meeting Minutes (Motions, Actions and Outcomes)

### Meeting declared open by Caroline Aow – President

### Attendance

Elizabeth Kenyon, Kirrily Druery, Malcolm Groves, Caroline Aow, Emma Pearce, Helen de Wolfe, Rebecca Cameron, Beatrice Shimaya, Divyan Gnanasivam, Dave Sherwin, Tania Koit, Hung Ngo, Peter Bestel, David Hetherington, Miranda Leighton

Note that there are significant challenges with electronic meetings in gathering full names of attendees. As most are not members, there is no expected impact to voting.

### Apologies

None



## General Meeting Agenda

- 1 **President's welcome** – Caroline Aow
- 2 **Student Representative Council Report** – Beatrice Shimada, Divyan Gnanasivam
- 3 **Secretary's Report** – Malcolm Groves
  - 3.1 **Apologies**
  - 3.2 **Declaration of Interests**
  - 3.3 **Table minutes from last meeting**
  - 3.4 **Correspondence**
  - 3.5 **Action Item Updates from last meeting**
- 4 **Principal's Report** – Rebecca Cameron
- 5 **Treasurer's Report** – Hung Ngo
- 6 **IMP Report** - Tania Koit
- 7 **General Business**
  - 7.1 **Year 7 Welcome Event** - Kirrily Druery
  - 7.2 **Outdoor Powerpoints** - Elizabeth Kenyon
  - 7.3 **Acknowledgement of Teacher Activities / Achievements**
- 8 **Membership Administration**
- 9 **Next Meeting** – General Meeting – Wednesday 10<sup>th</sup> April, 2024 (Online)



## General Meeting Minutes

### 1. President’s welcome – Caroline Aow

- Caroline welcomed all attendees and outlined the meeting.

### 2. Student Representative Council Report – Beatrice Shimada, Divyan Gnanasivam, Miranda Leighton

- International Women’s Day BBQ held
  - raised \$750 and good engagement from students
- Future Leaders Conference
  - Date has had to be postponed
- Miranda attended to update on SRC planning for Fort Fest
  - Miranda raised several questions and after some discussion it was decided that Elizabeth, Emma, Helen and Miranda would coordinate after the meeting.

### 3. Secretary's Report - Malcolm Groves

- Apologies
  - As above
- Declaration of Interests
  - No interests or conflicts raised
- Table minutes from last meeting

<b>Motion</b>	That the minutes from the previous meeting, 2024-2-14, be accepted as a true record.
<b>Mover</b>	Malcolm Groves
<b>Seconder</b>	Peter Bestel
<b>Result</b>	Passed

- Correspondence
  - None
- Action Item Updates from last meeting
  - None

### 4. Principal’s Report – Rebecca Cameron

- Silver Duke of Ed Hike – thanks to staff and congrats to students for completing a successful hike



- Speech Day was a success, thank you to the P&C who provided the funds for a staff lunch.
- International Women's Day – assembly and SRC executive attended the UN lunch.
- Several knockout games this term, great to see healthy participation in these sporting teams.
- Future Leaders, still having issues finding funding.

## 5. Treasurer's Report – Hung Ngo

- Healthy balance in accounts.
  - P&C Account \$30,364
  - Uniform Shop Account \$102,095
  - Term Deposit 1 \$80,512
  - Term Deposit 2 \$81,918
- Term Deposits rollover in June and December

## 6. IMP Report - Tania Koit

- IMP Camp 22-24 March
  - On Friday 22nd March, camp is held at school until 3.30pm
  - After school, travel by coach to Galston Gorge Conference Centre
  - Concert for families to be held on Sunday at Galston:
    - 3.15pm afternoon tea
    - 4pm concert
  - Students travel home with their families.
  - Students are to bring a music stand and their instruments.
- IMP Tour 11-24 April
  - Fast approaching, Matt is drowning in paperwork!
  - T-shirts are being ordered
  - Some great gigs/joint performance opportunities have been booked.

## 7. General Business

1. **Year 7 Welcome Event** - Kirrily Druery
  - 100 adults + kids
  - Pizza's provided by RocketBoy in Petersham, who did a great job
  - Feedback was very positive, so suggested that we repeat next year.
2. **Outdoor Powerpoints** - Elizabeth Kenyon
  - Outdoor powerpoints to help facilitate IMP and P&C events
  - Rebecca to confirm what amperage is required.



<b>Motion</b>	That the P&C fund the addition of Outdoor Powerpoints in the school to the amount of \$3500.
<b>Mover</b>	Elizabeth Kenyon
<b>Seconder</b>	Peter Bestel
<b>Result</b>	Passed

**3. Requirements for Community Volunteers - Kirrily Druery**

- All adult volunteers need to complete a declaration, but that covers the entire school period of their children.
- Will link to the Declaration from the P&C website.
- If the adult is a parent/close relative of a current student, a Working With Children Check is not required.

**4. Acknowledgement of Teacher Activities / Achievements**

- Teachers who spent their weekend supervising the Silver Duke of Ed camp
- Yr 12 Teachers who stayed back for the last Parent/Teacher night
- Mr Wright for the Pastoral Care for Yr 12 students

**7. Membership Administration**

- Please see the P&C web site for more information on roles, contacts and joining.

**8. Next Meeting – General Meeting – Wednesday 10<sup>th</sup> April, 2024 (Online)**

**Meeting closed at 9:15pm**