



Fort Street High School School Parents & Citizens Association Minutes of General Meeting

Chair: Caroline Aow
Date: Wednesday 14th February 2024
Time: 7:30pm
Venue: School Library and Zoom
Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Caroline Aow – President

Attendance

Elizabeth Kenyon, Kirrily Druery, Malcolm Groves, Caroline Aow, Emma Pearce, Peter Bestel, Helen de Wolfe, Rebecca Cameron, Jens Olscher, Beatrice Shimaya, Divyan Gnanasivam, Dave Sherwin, Tania Koit, Hung Ngo

Note that there are significant challenges with electronic meetings in gathering full names of attendees. As most are not members, there is no expected impact to voting.

Apologies

None



General Meeting Agenda

- 1 **President's welcome** – Caroline Aow
- 2 **Student Representative Council Report** – Beatrice Shimada, Divyan Gnanasivam
- 3 **Secretary's Report** – Malcolm Groves
 - 3.1 **Apologies**
 - 3.2 **Declaration of Interests**
 - 3.3 **Table minutes from last meeting**
 - 3.4 **Correspondence**
 - 3.5 **Action Item Updates from last meeting**
- 4 **Principal's Report** – Rebecca Cameron
- 5 **Treasurer's Report** – Hung Ngo
- 6 **IMP Report** - Tania Koit
- 7 **General Business**
 - 7.1 **Teacher/Staff Appreciation Lunch** - Caroline Aow
 - 7.2 **Year 7 Welcome Event** - Kirrily Druery
 - 7.3 **Alumni Dinner for 175th Anniversary** - Emma Pearce
 - 7.4 **Adding Lighter/Windbreaker-style Jacket to Uniform** - Emma Pearce
 - 7.5 **P&C Bank Account Authorities** - Caroline Aow
 - 7.6 **Full Funding for Public Schools Campaign** - Elizabeth Kenyon
 - 7.7 **Junior Landcare Awards** - Elizabeth Kenyon
 - 7.8 **Ideas for Recognition of Volunteers** – Monica Zhang
 - 7.9 **Acknowledgement of Teacher Activities / Achievements**
- 8 **Membership Administration**
- 9 **Next Meeting** – General Meeting – Wednesday 13th March, 2024 (Online)



General Meeting Minutes

1. President’s welcome – Caroline Aow

- Caroline welcomed all attendees and outlined the meeting.

2. Student Representative Council Report – Beatrice Shimada, Divyan Gnanasivam

- Rose drive has started. 969 sold so far
- Clubs and Committee day held on Monday. 16 groups had stalls
- Future Leaders Conference planning well underway
 - 24th May2024
 - 71 Schools invited
 - Guest speakers
 - Aim is to minimise costs to attendees
 - Investigating grants, but as of today might need between 3500 - 5000 (funding shortfall)

3. Secretary's Report - Malcolm Groves

- Apologies
 - As above
- Declaration of Interests
 - No interests or conflicts raised
- Table minutes from last meeting

Motion	That the minutes from the previous meeting, 2023-12-05, be accepted as a true record.
Mover	Malcolm Groves
Seconder	Kirrily Druery
Result	Passed

- Correspondence
 - None
- Action Item Updates from last meeting
 - None



4. Principal's Report – Rebecca Cameron

- HSC Results
 - 15 students from Fort Street were listed as All Rounder High Achievers, with many other students just missing out on a Band 6 in one of their subjects.
 - The Dux of Fort Street for 2023 is Alexander Howdin
 - Leonard Kelly came 5th in the state in History Extension and 9th in the State in Geography
 - Kosta Giltisidis was nominated and selected for ArtExpress (Visual Arts HSC Showcase) and his work will be on display at the Hazlehurst Gallery later this year.
 - Two students were nominated for OnStage (Drama HSC Showcase) Arlo Coleman and Rose Kenyon
 - Arlo's work will be showcased at the Seymour Centre In February.
 - Hugo Ceran-Jerusalemly was nominated for Encore (Music HSC Showcase) for his composition
 - School Ranking 23rd – based on band 6's alone. Up one place from 2022.
- Reminder about mobile phones – no phones are to be used between 8.45am and 3.15pm
 - Technology exemptions processes will be tightened up this year. Student applying for an exemption will need supporting medical documentation.
- Year 7 – fitting in well, claiming picnic benches and playing games on oval
- School will be looking for Parent Representatives for new teacher panels.
- House Captains elected – Swimming Carnival a huge success, lots of House Spirit
- Year 11 - 3 day Camp to Narrabeen thanks to staff
- Clubs and Committees most commencing this week and next week. Market Stalls on Monday
- Reminder on Uniform Policy. Checks will start again in 2024. Remember uniform requires completely black shoes.
- Annual Speech Day
 - Friday 23 rd February, students make their own way to and from Town Hall.
 - Roll Call in St Andrews Square in between Town Hall and St Andrews Cathedral.
- Projects around the school
 - Front of the school - paving completed
 - Most of the scaffolding has been removed. The last repairs on the chimneys in the Wilkins Building are being completed.

5. Treasurer's Report – Hung Ngo

- Healthy balance in accounts.
 - P&C Account \$34,698
 - Uniform Shop Account \$96,133
 - Term Deposit 1 \$80,512



- Term Deposit 2 \$81,918
- Term Deposits rollover in June and December

6. IMP Report - Tania Koit

- Record number of students - approx 350
- Additional Vocal Ensemble conductor
- Additional Administrative assistant
- Subcommittee members confirmed in early Feb and sent through
- P&C formal roles:
 - IMP Committee Convenor - Tania Koit
 - IMP Treasurer - Emily Tse
 - Looking for an Assistant Treasurer
- Events
 - Speech Day
 - Camp 22-24 March
 - International tour for year 10-12: 11-24 April
 - Winter Concert
 - Australian Schools Band and Orchestra Festival
 - In Concert - Vocal Ensemble
 - Fort Fair in Sept
 - Schools spectacular
 - Joint School incursions/excursions - St George
- Finances
 - Tabled: Budget 2024 for P&C account
 - Westpac account is the P&C fundraising account (IMP also school-funded)
 - Plan to spend down overtime, maintaining a 6 month reserve to ensure continuity of the IMP in the event of emergency
- Visiting clinicians and workshops
 - Matt has recently had a great opportunity arise to bring in a 'seriously high-end American band conductor' which he is intending to assist with Wind Orchestra and for selecting repertoire.
 - Clinics like this cost around \$500 per clinic for international conductors, so Matt is very keen to build this value-add into the IMP orchestras where needed.
- Question: can hire fees be used to fund the purchase for the tuba and trombone



- the hire fees are used to subsidise the instruments hired from the Arts Unit and for purchasing other instruments, including tenor sax, another tuba

Motion	That the P&C fund the purchase of a Tuba and Trombone to the amount of \$10,560 (assuming IMP can't fund themselves).
Mover	Caroline Aow
Seconder	Elizabeth Kenyon
Result	Passed

7. General Business

7.1 Teacher/Staff Appreciation Lunch - Caroline Aow

Motion	That the P&C fund the Staff Appreciation Lunch after Speech Day to the amount of \$3000
Mover	Caroline Aow
Seconder	Helen de Wolfe
Result	Passed

- Point was raised about having a forward looking budget - Hung has said he can prepare for future meetings

7.2 Year 7 Welcome Event - Kirrily Druery

- Very popular last year
- Proposed date is March 1st. 5-7pm
- Pizza in the hall
- Will stress that it is a Social event, not an official school event.

Motion	That the P&C fund the pizza for the Year 7 Social Event to the amount of \$3000
Mover	Kirrily Druery



Seconder	Emma Pearce
Result	Passed

7.3 Alumni Dinner for 175th Anniversary - Emma Pearce

- Re-engage with Alumni Community
- Formal dinner
- Form sub-committee to organise.
- Possible to combine yearly Fortians Dinner with this?

7.4 Adding Lighter/Windbreaker-style Jacket to Uniform - Emma Pearce

- Came from the Yr9 Parents WhatsApp group
- Would need to gauge interest from Parents
- New jackets are lighter than the large ones.
- School to take feedback on board.

7.5 P&C Bank Account Authorities - Caroline Aow

- It was agreed that the following people should have approval authority:
 - Caroline Aow : President
 - Elizabeth Kenyon : Vice President
 - Emma Pearce : Vice President
 - Hung Ngo : Treasurer

7.6 Full Funding for Public Schools Campaign - Elizabeth Kenyon

Motion	That the P&C officially supports the full funding of government schools.
Mover	Elizabeth Kenyon
Seconder	Caroline Aow
Result	Passed

7.7 Ideas for Recognition of Volunteers – Monica Zhang

- Uniform Fitting Days struggled for volunteers



- Idea was raised that it may be possible to provide a discount for volunteers
- Also suggested to consider outside of work hours options to allow more people to volunteer.

7.8 School Budget Shortfall - Caroline Aow

Motion	That the P&C fund the purchase of Deep Fryers to the amount of \$500
Mover	Caroline Aow
Seconder	Emma Pearce
Result	Passed

Motion	That the P&C fund the purchase of Incubators to the amount of \$2800
Mover	Caroline Aow
Seconder	Emma Pearce
Result	Passed

Motion	That the P&C fund the purchase of two 3D Printers to the amount of \$12000
Mover	Caroline Aow
Seconder	Emma Pearce
Result	Passed

- Elizabeth raised the important issue of using recyclable/biodegradable filament in the 3D Printers where possible.. School to investigate.

- **Acknowledgement of Teacher Activities / Achievements**



- o Social Sciences staff for excellent HSC results for last year
- o Year 7 teachers for this years induction
- o Year 11 teachers for supervising Year 11 camp

7. Membership Administration

- Please see the P&C web site for more information on roles, contacts and joining.

8. Next Meeting – General Meeting – Wednesday 13th March, 2024 (Online)

Meeting closed at 9:15pm