



Fort Street High School School Parents & Citizens Association Minutes of General Meeting

Chair: Caroline Aow
Date: Tuesday 5th December 2023
Time: 7:00pm
Venue: Off-site
Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open by Caroline Aow – President

Attendance

Elizabeth Kenyon, Kirrily Druery, Malcolm Groves, Michael Easton, Sal Easton, Caroline Aow, Emma Pearce, Peter Bestel, Helen de Wolfe, Rebecca Cameron, Juliette McMurray, Scott Shimada

Apologies

None



General Meeting Agenda

- 1 **President's welcome** – Caroline Aow

- 2 **Secretary's Report** – Malcolm Groves
 - 2.1 **Apologies**
 - 2.2 **Declaration of Interests**
 - 2.3 **Table minutes from last meeting**
 - 2.4 **Correspondence**
 - 2.5 **Action Item Updates from last meeting**

- 3 **Principal's Report** – Rebecca Cameron

- 4 **Treasurer's Report** – Hung Ngo

- 5 **General Business**
 - 5.1 **Acknowledgement of Teacher Activities / Achievements**

- 6 **Membership Administration**

- 7 **Next Meeting** – Wednesday 14th February, 2024 (Onsite/Online)



General Meeting Minutes

1. President’s welcome – Caroline Aow

- Caroline welcomed all attendees and outlined the meeting.
- Caroline thanked everyone for their contributions to the school and the P&C over the course of the year.

3. Secretary’s Report - Malcolm Groves

- Apologies
 - As above
- Declaration of Interests
 - No interests or conflicts raised
- Table minutes from last meeting

Motion	That the minutes from the previous meeting, 2023-11-08, be accepted as a true record.
Mover	Malcolm Groves
Seconder	Peter Bestel
Result	Passed

- Correspondence
 - None
- Action Item Updates from last meeting
 - None

4. Principal’s Report – Rebecca Cameron

- Juliette provided an update on her temporary role outside the school and the progress.

5. Treasurer’s Report – Hung Ngo

- Healthy balance in accounts.
 - P&C Account \$23,963
 - Uniform Shop Account \$43,786
 - Term Deposit 1 \$80,512
 - Term Deposit 2 \$81,918



- Term Deposits rollover in June and December

6. General Business

- The P&C discussed the school year, including successes, failures and plans for next year
- As the meeting was off-site, the P&C determined that it was reasonable to pay for a meal for the school attendees.

Motion	That the P&C pay for dinner for Rebecca Cameron and Juliette McMurray, up to the amount of \$100.
Mover	Caroline Aow
Seconder	Malcolm Groves
Result	Passed

- **Acknowledgement of Teacher Activities / Achievements**
 - o None

7. Membership Administration

- Please see the P&C web site for more information on roles, contacts and joining.

8. Next Meeting – General Meeting – Wednesday 14th February, 2024 (Onsite/Online)

Meeting closed at 9:00pm