

**Fort Street High School School Parents & Citizens Association
Minutes of General Meeting**

Chair: Michael Easton

Date: 14th December 2022

Time: 7:30 pm

Venue: Off-Site Meeting

Re: General Meeting Minutes (Motions, Actions and Outcomes)

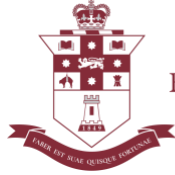
Meeting declared open by Michael Easton – President

Attendance – 14

Kirrily Druery, Hung Ngo, Malcolm Groves, Juliette McMurray, Emma Pearce, Suzanne Trimmer, Michael Easton, Elizabeth Kenyon, Rebecca Cameron, Tracey Chen, Mike Chen, Jessica ?, Jett ?, Peter Bestel

Apologies

Joel Morrison



General Meeting Agenda

- 1 **President's welcome** – Michael Easton
- 2 **Student Representative Council Report** – Claire Bentley, Dante Diaz
- 3 **Secretary's Report** – Peter Bestel
 - 3.1 **Apologies**
 - 3.2 **Declaration of Interests**
 - 3.3 **Table minutes from last meeting**
 - 3.4 **Correspondence**
 - 3.5 **Action Item Updates from last meeting**
- 4 **Principal's Report** – Juliette McMurray
- 5 **Treasurer's Report** – Hung Ngo
- 6 **General Business**
 - 6.1 **Summary for 2022** – Michael Easton
 - 6.2 **School funding requests** – Michael Easton
Additional funding requests from school departments post budget meeting.
 - 6.3 **Acknowledgement of Teacher Activities / Achievements**
- 7 **Membership Administration**
- 8 **Next Meeting** – General Meeting – Wednesday 8th February, 2023 (School Library)



General Meeting Minutes

1. President's welcome – Michael Easton

- Michael welcomed all attendees and outlined the meeting.
- Welcome to Country “We acknowledge the Traditional Owners of the country on which we meet today, the Gadigal people of the Eora nation, and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.”
- Michael summarised the year for the P&C and the school.

2. Student Representative Council Report – Claire Bentley and Dante Diaz

- The SRC sent in a copy of their report for the last meeting of the year.
- Thursday night this week the SRC will hold their first End of Year Party since COVID lockdowns started. They are selling tickets for \$6 each during lunch/recess, and there will be food (stalls run by students + pizza provided by SRC) available on the night.
- On Friday the SRC are holding the annual talent quest.
- Early next year the SRC will be holding Clubs and Committees day where students, particularly year 7s, will have the opportunity to learn about and sign up for different clubs around the school.
- Shaded areas funding request: some profits from Fort Fest to hopefully be put towards an infrastructure project to benefit the school,
- Surveys of the student body conducted by the SRC over the past term have shown that there is a need for more shaded areas around the school. The SRC data analyst has put together a detailed proposal to Ms McMurray which is currently being reviewed.
- The first proposed project is for shade sails over the sandstone seating at the oval.
- The second proposed project is for an increased undercover area near the canteen
- The SRC thanks the P&C for all of their work this year, especially on projects like Fort Fair, and for the continuous support of the SRC and Fort as a whole.
- The SRC look forward to working with the P&C in 2023.

3. Secretary's Report – Peter Bestel

3.1. Apologies

- As above.

3.2. Declaration of Interests

- No interests or conflicts raised.

3.3. Table minutes from last meeting

Motion	That the minutes from the previous general meeting, 2022-11-09, be accepted as a true record.
Mover	Peter Bestel
Seconder	Kirrily Druery
Result	Passed



3.4. Correspondence

- None.

3.5. Action Item Updates from last meeting

- Action item for Joel Morrison to discuss this (Friday sports email beign sent to parents) with Tali Ezekial and organise – in progress.
- Action item for the P&C to notify the school on the day for using the hall (for the year 7 parents welcome event) – pending planning from Caroline Aow.

4. Principal's Report – Juliette McMurray

- The HSC results will be available to the school at 6am tomorrow morning.
- The school will be hosting the year 12 breakfast on Friday morning.
- The school has again been in contact with various parties around pedestrian crossings between Petersham Station and the school grounds. A report is being prepared to be presented to the Inner West Council / Roads and Transport for NSW. The state local member may also be included in order to increase pressure to get safe pedestrian access to the school in place.
- The bursaries to support Fortians in their tertiary education are being worked on.
- The staff are planning their end of year lunch and thank the P&C for their support to fund this.
- Partial results of the phone survey were presented and discussed. In particular aspects of impact regarding social anxiety and other circumstances were reviewed. See a summary at the end of the meeting minutes.

5. Treasurer's Report – Hung Ngo

- See attached.

6. General Business

6.1. Summary for 2022 – Michael Easton

- The meeting discussed the performance of the P&C over the course of the year and potential plans for further supporting the school in 2023.
- There was some discussion on a co-treasurer role as well as secretary for the P&C.

6.2. School Funding Requests – Michael Easton

- See the attachment at the end of the meeting notes.
- The meeting discussed the various proposals and agreed unanimously that they should all be funded.
- Note that as there is no quote for the shaded area at this time, that proposal is excluded.



Motion	That the P&C approve the expenditure of \$1500 for the Drama Department to pay for service and upgrade of R1 lighting.
Mover	Michael Easton
Seconder	Elizabeth Kenyon
Result	Passed

Motion	That the P&C approve the expenditure of \$8000 for the English Department to pay for printed blinds for 4 classrooms.
Mover	Michael Easton
Seconder	Kirrily Druery
Result	Passed

Motion	That the P&C approve the expenditure of \$8000 for the Maths Department to pay for printed blinds for 4 classrooms.
Mover	Michael Easton
Seconder	Peter Bestel
Result	Passed

Motion	That the P&C approve the expenditure of \$6600 for the PDHPE Department to pay for netting between the upper and lower sections of the gym.
Mover	Michael Easton
Seconder	Elizabeth Kenyon
Result	Passed

Motion	That the P&C approve the expenditure of \$2000 for the PDM Department to pay for a new camera.
Mover	Michael Easton
Seconder	Kirrily Druery
Result	Passed



Motion	That the P&C approve the expenditure of \$3750 for the Technology Department to pay for a washing machine and power anchor.
Mover	Michael Easton
Seconder	Peter Bestel
Result	Passed

Motion	That the P&C approve the expenditure of \$3000 for the Robotics team to build two soccer robots in order to enter a contest in 2023.
Mover	Michael Easton
Seconder	Elizabeth Kenyon
Result	Passed

6.3. Acknowledgement of Teacher Activities / Achievements

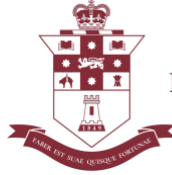
- Thanks to the school exec members: Juliette, Rebecca and Joel, for their consistent attendance and support over the year.
- Thanks to Lindy Wark for the history dance celebrating the end of World War 2.
- Thanks to Garth Chapman and Joel Morrison for the survival sleep out fundraiser on the oval.

7. Membership Administration

- Please see the [P&C web site](#) for more information on roles, contacts and joining.

8. Next Meeting –General Meeting – Wednesday 8th February, 2023 (School Library)

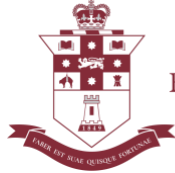
Meeting closed at 9:00 pm



Tabled Documents – Financial – School Additional Funding Requests

P&C – Additional Funding Requests 2023

Requested	Item/description	Amount
Drama	Service & Upgrade of R1 lighting	\$1,500.00
English	Printed blinds for classrooms – 4 classrooms	\$8,000
Mathematics	Printed blinds for classrooms – 4 classrooms	\$8,000
PDHPE	Netting between the upper and Lower sections of the gym	\$6,6000
PDM	DSLR Canon D90 & lens 18-135mm	\$2,000
Technology	Washing Machine Power Anchor – powers several projects such as student-made cars and aircrafts. Test vehicles to modify and improve designs.	\$1,000 \$2750
Robotics – Silverback Team	Our team of 5 is requesting for \$3000, all the money would go towards our two soccer robots, Goku and Vegeta. These two robots are planned to represent Fort Street High School in next year's Australian Junior RoboCup, Robocup 2023 in the Open Soccer challenge. The full list of parts that Goku and Vegeta needs are in this link: https://acoustic-parrotfish807.notion.site/7eae5c488aa84318bac3d475858174a3?v=6bdac4fb683f44f98f31339ba2a820ed We have planned a google slides presentation to pitch our proposal the link to our slides is: https://docs.google.com/presentation/d/1Zc7ybftTq9qMrNnpgS2EmKeD9AgSCA0IX3WwZq325Ak/edit?usp=sharing	\$3,000
SRC	Shading over sandstone seating – oval (quote needed to be obtained)	*
Total excluding shading		\$29,850*

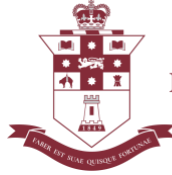


Tabled Documents – Financial – Hung Ngo

Profit and Loss

Fort St High School Parents & Citizens Association For the month ended 30 November 2022

	UNIFORM SHOP	P&C	IMP
Trading Income			
Fundraising Income - P&C	-	941.54	-
Uniform Shop - 2nd Hand Sales (No GST)	1,358.00	-	-
Uniform Shop - New Uniform Sales (GST)	46,680.01	-	-
Total Trading Income	48,038.01	941.54	-
Cost of Sales			
Freight	70.30	-	-
Purchases - Uniform shop	17,523.50	-	-
Total Cost of Sales	17,593.80	-	-
Gross Profit	30,444.21	941.54	-
Other Income			
Memberships subscriptions	-	19.09	-
Total Other Income	-	19.09	-
Operating Expenses			
Accounting/Bookkeeping Fees	-	1,037.95	-
Audit Fee	-	250.00	-
EFPOS and Card Fees	301.87	-	-
Entertainment & Meetings Expenses	-	237.35	-
Fundraising Costs - Gelato	-	-	540.60
Superannuation Expense	55.25	-	-
Wages & Salaries	526.15	-	-
Total Operating Expenses	883.27	1,525.30	540.60
Net Profit	29,560.94	(564.67)	(540.60)



Balance Sheet

Fort St High School Parents & Citizens Association As at 30 November 2022

30 NOV 2022

Assets

Bank

IMP SUB Cheque Acct 29-3216	94,173.76
P&C Cheque Account - 24-7674	104,290.10
Uniform Shop Westpac - 24-4959	77,286.03
Total Bank	275,749.89

Current Assets

Funds Held by P & C Committee	(8,543.12)
Inventory	78,015.17
Petty Cash	98.70
Provision Account	48.00
Term Deposit - 673038	80,048.36
Term Deposit - 673046	80,056.28
Total Current Assets	229,723.39

Fixed Assets

Furniture & Fixtures Accum Dep (12110)	(5,470.00)
Furniture & Fixtures at Cost (12100)	5,470.00
Plant & Equipment Accum Depn	(4,760.14)
Plant & Equipment at Cost	4,760.14
Total Fixed Assets	-

Total Assets 505,473.28

Liabilities

Current Liabilities

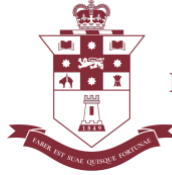
ATO Integr Client Account	784.00
GST	(486.84)
Rounding	0.37
Superannuation Clearing	55.25
Trade Creditors	0.51
Unpaid ATO Liability	(784.00)
Unpaid Superannuation Liability	52.00
Total Current Liabilities	(378.71)

Total Liabilities (378.71)

Net Assets 505,851.99

Equity

Current Year Earnings	7,891.52
Retained Earnings	497,960.47
Total Equity	505,851.99



Tabled Documents – Project Commitments Report – Hung Ngo

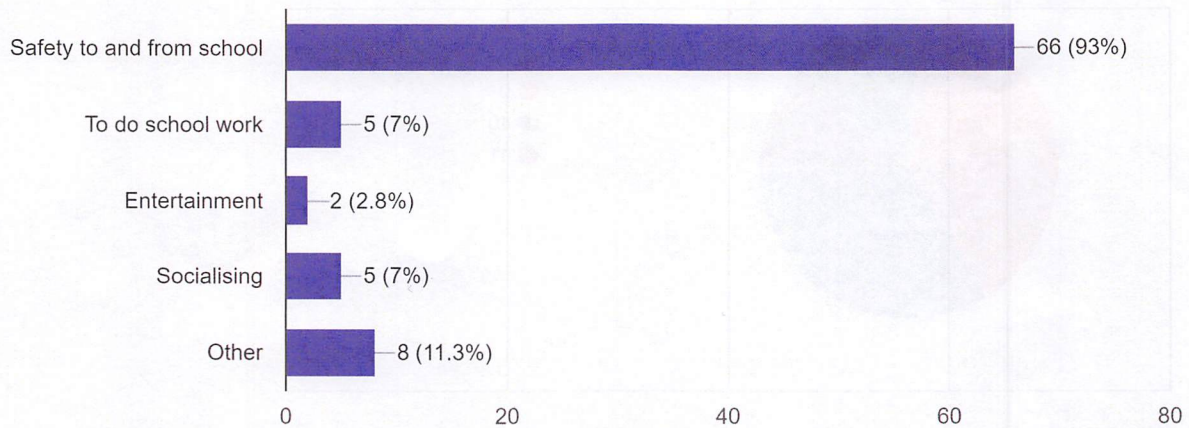
Fort Street High School P & C Current Projects - Funds Allocated
As at 30th November, 2022

	<u>Project</u>	<u>Due Date</u>	<u>Funds</u>	<u>Allocated</u>	<u>Balance</u>
1	Outdoor Gym	18/02/2022	\$37,000.00		\$37,000.00
3	Thank You Campaign	15/12/2021	\$13,322.19	\$4,779.07	\$8,543.12
4	Community Building P'Ship 2020	30/04/2022	\$25,300.00	\$23,776.09	\$1,523.91
6	Library Foyer	28/04/2022	\$15,000.00		\$15,000.00
7	Basketball Hoops Padding	28/04/2022	\$3,882.00		\$3,882.00
8	Gym Netting	10/03/2022	\$1,100.00		\$1,100.00
9	Year 10 Formal	30/08/2022	\$1,200.00	\$863.55	\$336.45
					\$67,385.48
3	Juliette McMurray Reimbursement			\$771.37	
	Golden Roast			\$4,007.70	
				\$4,779.07	
4	Ozzy Box Trade			\$13,881.60	
	Durabuilt - Garden Shed			\$599.09	
	Ozzy Box Trade			\$9,254.40	
	Jenny Yun Li Xu Reimbursement			\$41.00	
				\$23,776.09	
10	Sydney Photo Booth			\$181.82	
	Sydney Photo Booth			\$522.73	
	The Sash Company			\$159.00	
				\$863.55	

Year 7 2023 - 73 responses so far

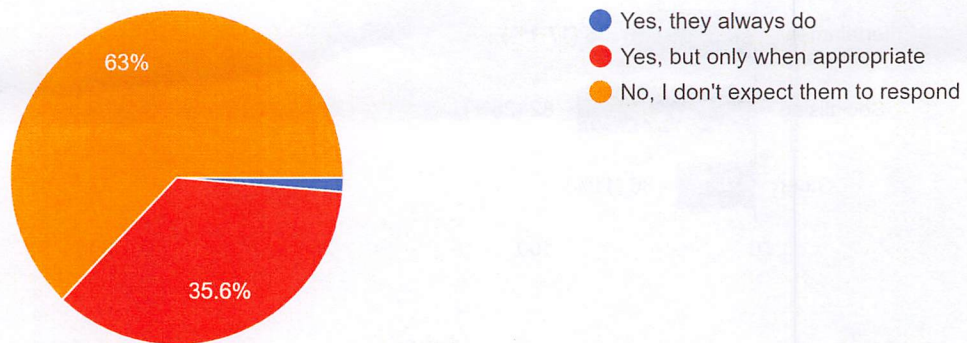
For what purposes does your child need a mobile phone at school?

71 responses



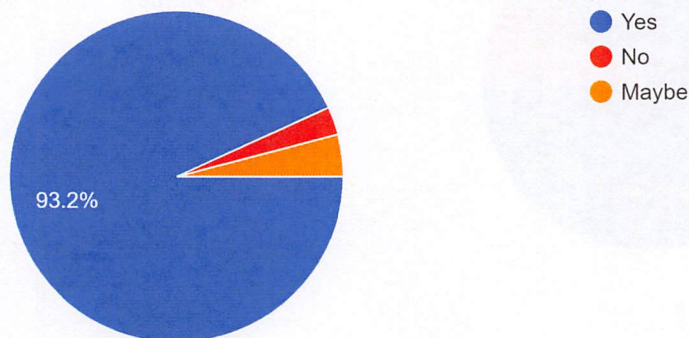
Do you expect your child to respond to you during the school day via phone?

73 responses



Would you support a ban on device usage during recess, lunch and before school (for non-school work)?

73 responses



Yes – 68

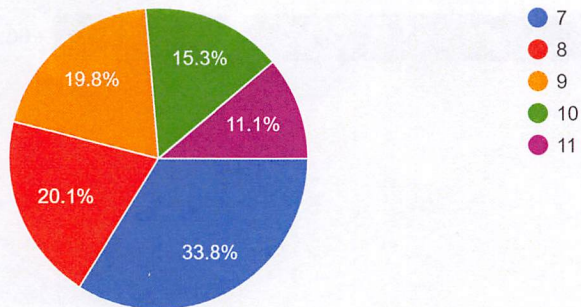
No – 2

Maybe - 3

Current Year 7-11 students – 334 responses so far

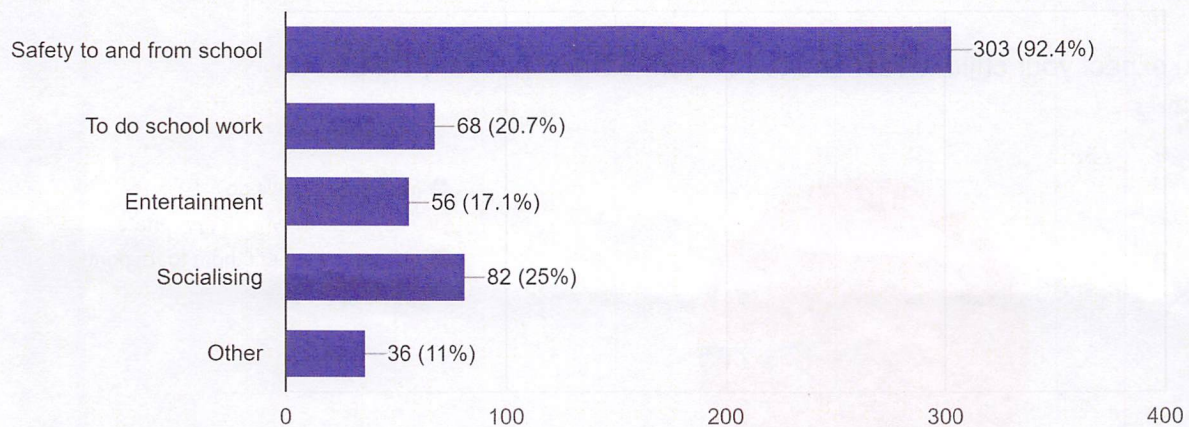
What year is your child in?

334 responses



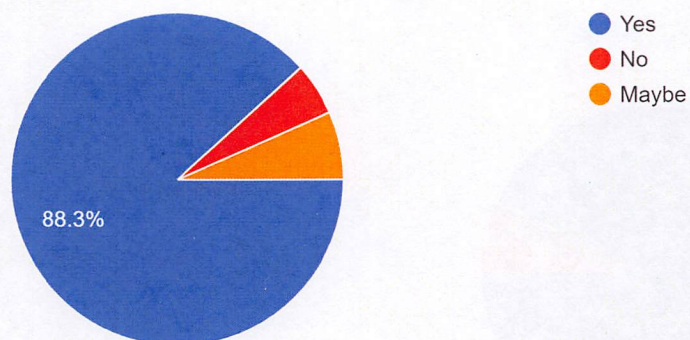
For what purposes does your child need a mobile phone at school?

328 responses



Would you support a ban on device usage during recess, lunch and before school (for non-school work)?

334 responses



Yes - 295

No - 17

Maybe - 22