

How to Pay Your Application Fee to Fort Street High School

IMPORTANT INFORMATION

To be included in the ACER HAST, the application fee payment **MUST** be made online **before 2pm on Friday 26 July, 2024**. Not late fees will be accepted or considered.

1. Application fees must be paid using this link to **online payments**.
2. You will need to select Add Item from the bottom left-hand corner.

The screenshot shows the 'School Bytes' online payment portal for Fort Street High School. The page title is 'Fort Street High School' with a 'User guides' link. The main heading is 'Online payment portal' with a sub-heading: 'This portal can be used to make payments for other items that are not related to a current student at Fort Street High School.' Below this is a table with two columns: 'ITEM NAME' and 'AMOUNT'. A note says 'Select the 'Add item' button to add an item for payment.' At the bottom left is a yellow 'Add item' button. At the bottom right, it shows 'Total: \$0.00' and a black 'Pay Now' button. On the right side, there is a 'School details' box containing: Fort Street High School, Parramatta Rd, Petersham NSW 2049, and fortstreet-h.school@det.nsw.edu.au.

3. A pop-up box will appear where you can select the appropriate application fee. Choose one of the follow options:

- 2025 Application fee for Year 8-10 \$50 OR
- 2025 Application fee for Year 11 (first choice) \$120 - select this option if your child is applying for Year 11 and Fort Street High School is there **FIRST** choice OR
- 2025 Application fee for Year 11 (second or third choice) \$50 - select this option if your child is applying for Year 11 and Fort Street High School is there **SECOND or THIRD** choice.

The screenshot shows the 'Add item(s)' pop-up box. It has a title 'Add item(s)' and a sub-heading: 'Please select the item(s) you wish to pay by ticking the appropriate checkboxes. The amount can be changed once the item has been added.' Below this is a list of items, each with a checkbox, a quantity dropdown (set to 1), the item name, and the price. The items are: '2025 Application fee for Year 8 - 10' (\$50.00), '2025 Application fee Y11 - first choice (\$120)' (\$120.00), '2025 Application fee Y11 - (second or third choice) \$50' (\$50.00), 'Donation General' (\$0.00), 'Fort Street Foundation Building Fund (tax deductible)' (\$0.00), 'Fort Street Foundation Education Fund' (\$0.00), 'Fort Street Foundation Library Fund (tax deductible)' (\$0.00), 'Merchandise' (\$20.00), and 'Outstanding fees for past students' (\$0.00). At the bottom right are 'CLOSE' and 'ADD ITEMS' buttons.

4. Tick the box to the left of the appropriate application fee then click on the black **Add Item** button.

5. On the next screen select **Pay Now**.

6. Select the Payment Type **Future Student**.

7. In the **Comment** field please include the following information:

1. Applicants Full Name
2. Applicants Date of Birth
3. Year applying for (if applying for Year 11 please state first, second or third choice).

8. Enter your **Name**, **Contact Phone Number** and **Contact email address** in the relevant fields.

9. Then select the black **Pay** button at the right-hand corner of the screen.

10. On the next screen enter your payment details and then click on **Validate Card**.

11. Once your card has been validated click on **Pay now**.

12. Once the payment is complete you will be emailed a copy of your receipt. **Please keep a copy of this receipt for your records.**

Pay now

Payment type *
Future student

Comment
John Smith
Date of birth 01/01/1900
Applying for Year 11 - first choice

Name *
Judy Smith

Contact phone number *
0412 345 678

Contact email address *
judysmith@email.com.au

The above payer details will be displayed on the receipt.

You will be redirected to the Service NSW online payment gateway to complete your payment. Please do not close this tab or use your browser back button.

Please note: This transaction will appear on your bank statement as 0SCHOOLSONLINE 0000 PARRAMATTA AU.

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

CANCEL PAY \$50.00

Payment for
Fort Street High School
SchoolBytes - DoE NSW

Payment options

Card

Credit and debit cards accepted

VISA MASTERCARD

Card number

Expiry date
Month / Year

CVN ⓘ

Validate card

Payment summary

Amount	\$50.00
Merchant fee including GST ⓘ	-
Total amount	\$50.00

Cancel Pay now